

Corporate Overview and Scrutiny Committee

Agenda

Date: Thursday, 11th January, 2018
Time: 2.00 pm
Venue: Committee Suite 1,2 & 3, Westfields, Middlewich Road,
Sandbach CW11 1HZ

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

2. **Minutes of Previous meeting** (Pages 3 - 6)

To approve the minutes of the meeting held on 15 November 2017.

3. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

4. **Declaration of Party Whip**

To provide an opportunity for Members to declare the existence of a party whip in relation to any item on the agenda.

5. **Public Speaking Time/Open Session**

For any apologies or requests for further information, or to give notice of a question to be asked by a member of the public

Contact: Mark Nedderman

Tel: 01270 686459

E-Mail: mark.nedderman@cheshireeast.gov.uk

A total period of 15 minutes is allocated for members of the public to make a statement(s) on any matter that falls within the remit of the Committee.

Individual members of the public may speak for up to 5 minutes, but the Chairman will decide how the period of time allocated for public speaking will be apportioned, where there are a number of speakers.

Note: In order for officers to undertake any background research, it would be helpful if members of the public contacted the Scrutiny officer listed at the foot of the agenda, at least one working day before the meeting to provide brief details of the matter to be covered.

6. **Crewe Fire Station Second Pump**

Arising from Committees consideration on the 7 September 2017 of the future of the second pump at Crewe Fire station, to give further consideration to a proposal to change the second fire pump at Crewe Fire Station from full time utilisation to on-call utilisation.

Please note that additional information will be made available prior to the meeting.

7. **Work Programme Progress Report** (Pages 7 - 14)

8. **Forward Plan** (Pages 15 - 28)

CHESHIRE EAST COUNCIL

Minutes of a meeting of the **Corporate Overview and Scrutiny Committee**
held on Wednesday, 15th November, 2017 at Committee Suite 1,2 & 3,
Westfields, Middlewich Road, Sandbach CW11 1HZ

PRESENT

Councillor M Simon (Chairman)
Councillor M Grant (Vice-Chairman)

Councillors Rhoda Bailey, S Corcoran, H Davenport, B Dooley, J Nicholas,
S Pochin, L Smetham, B Walmsley and S Edgar

1 APOLOGIES FOR ABSENCE

Councillor H Wells-Bradshaw.

2 ALSO PRESENT

Councillor Paul Bates – Finance and Communications Portfolio Holder
Councillor Janet Clowes – Adult Care and Integration Portfolio Holder
Councillor Paul Findlow – Corporate Policy and Legal Services
Councillor Jos Saunders – Children and Families
Councillor Don Stockton – Regeneration Portfolio Holder

Jan Willis - Director of Finance and Procurement
Mark Palethorpe - Executive Director of People
Peter Bates - Chief Operating Officer
Linda Couchman - Interim Director of Adult Social Care and Health
Frank Jordan - Executive Director - Place
Jacky Forster - Director of Education and 14-19 Skills
Alex Thompson - Head of Finance & Performance
Dominic Oakeshott - Head of Professional Services

3 MINUTES OF PREVIOUS MEETING

RESOLVED- That the minutes of the meeting held on 7 September 2017 be confirmed as an accurate record and signed by the Chairman.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 DECLARATION OF PARTY WHIP

There were no declarations of the existence of a party whip.

6 PUBLIC SPEAKING TIME/OPEN SESSION

There were no members of the public present who wished to speak.

7 MID YEAR REVIEW OF PERFORMANCE - 2017/18

The Committee considered a report on the Mid-Year Review of Performance for 2017/18.

The report outlined the budgetary pressures facing the Council and the mitigation measures used to address forecast overspends. The report also highlighted examples of good performance in Quarter 2.

Annex 1 to the report set out details of how the Council was performing in 2017/18 and was structured into three sections:

Section 1 Summary of Council Performance

Section 2 Financial Stability.

Section 3 Workforce Development

RESOLVED

- (a) That the report be received;
- (b) That the work already carried out by the Council to manage the number of cared for children in the borough be commended, and Cabinet be requested to explore additional measures to reduce the number of children in care;
- (c) That the appreciation of the committee be placed on record for the efforts of all staff within each Directorate in managing the budget in challenging times.

8 PRE-BUDGET CONSULTATION - 2018-21

The Committee a draft pre budget consultation document prepared by the Director of Finance and Procurement, which focussed on the Council's six outcomes. The document set out in detail the proposed changes in each of these areas and identified where the Council was making changes to address the potential financial cash deficit whilst still protecting front line services where possible and meeting local needs.

RESOLVED –

- (a) That the report be received;
- (b) That the thanks of the Committee be extended to all those involved in the production of the report.

9 SCRUTINY REVIEW OF THE ORACLE REPLACEMENT PROGRAMME - BEST4BUSINESS UPDATE REPORT

The Committee considered a report of then Best4Business Joint Scrutiny Working Group which met on the 9 October at Winsford. At that meeting, the Working Group had confirmed that it was content for the two Councils to proceed with implementation stage of the project to replace the Oracle HR and Finance system. The Working Group had also recommended that it should continue to be involved at key milestones in the project.

RESOLVED – That the report be received.

10 WORK PROGRAMME PROGRESS REPORT

The Committee reviewed its work programme.

RESOLVED –

- (a) That the work programme be noted;
- (b) That an update on the fly tipping task and finish group be submitted to the 1 February 2018 meeting and in the meantime, arrangements be put in place to set up a monitoring group to oversee the new arrangements in Crewe.
- (c) That a new item be added to work programme to advise Cabinet on arrangements for the New Home Bonus and that this be achieved by undertaking a spotlight review as soon as possible.

11 FORWARD PLAN

RESOLVED- That the Forward Plan be received and noted.

The meeting commenced at 1.00 pm and concluded at 4.18 pm

Councillor M Simon (Chairman)

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CHESHIRE EAST COUNCIL

REPORT TO: CORPORATE SCRUTINY COMMITTEE

Date of Meeting: 11 January 2018
Report of: Head of Governance and Democratic Services
Subject/Title: Work Programme update

1.0 Report Summary

- 1.1 To review items in the 2017/2018 Work Programme listed in the schedule attached, together with any other items suggested by Committee Members.

2.0 Recommendations

That the 2017/2018 work programme be reviewed.

3.0 Reasons for Recommendations

- 3.1 It is good practice to agree and review the Work Programme to enable effective management of the Committee's business.

4.0 Wards Affected

- 4.1 All

5.0 Local Ward Members

- 5.1 Not applicable.

6.0 Policy Implications including - Carbon reduction - Health

- 6.1 Not known at this stage.

7.0 Financial Implications

- 7.1 Not known at this stage.

8.0 Legal Implications

- 8.1 None.

9.0 Risk Management

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- 9.1 There are no identifiable risks.

10.0 Background and Options

- 10.1 The schedule attached has been updated to reflect the decisions taken by the Committee at its previous meeting.
- 10.2 Members are asked to review the schedule attached to this report, and if appropriate, add new items or delete items that no longer require any scrutiny activity.
- 10.3 When selecting potential topics, Members should have regard to the Council's new three year plan and also to the general criteria listed below, which should be applied to all potential items when considering whether any Scrutiny activity is appropriate.
- 10.4 The following questions should be asked in respect of each potential work programme item:
- Does the issue fall within a corporate priority;
 - Is the issue of key interest to the public;
 - Does the matter relate to a poor or declining performing service for which there is no obvious explanation;
 - Is there a pattern of budgetary overspends;
 - Is it a matter raised by external audit management letters and or audit reports?
 - Is there a high level of dissatisfaction with the service;
- 10.5 If during the assessment process any of the following emerge, then the topic should be rejected:
- The topic is already being addressed elsewhere
 - The matter is subjudice
 - Scrutiny cannot add value or is unlikely to be able to conclude an investigation within the specified timescale

11 Access to Information

The background papers relating to this report can be inspected by contacting

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the report writer:

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Designation: Scrutiny Manager
Tel No: 01270 686459
Email: mark.nedderman@cheshireeast.gov.uk

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Corporate Overview and Scrutiny Committee 2017/18 updated November 2017

11 January 2018 Time: 2.00pm Venue: Committee Suite, Westfields	19 January 2018 Time: 10.00am Venue: Committee Suite, Westfields	1 February 2018 Time: 2.00pm Venue: Committee Suite, Westfields	5 April 2018 Time: 2.00pm Venue: Committee Suite, Westfields
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Essential items

Item	Description/purpose of report/comments	Outcome	Lead Officer/organisation/Portfolio Holder	Suggested by	Current position	Key Dates/Deadlines
Performance Management Information	Quarterly reports on Performance and Budget	A responsible effective and efficient organisation	Director of Finance and Procurement , Finance and Communications Portfolio Holder	The Committee	Reports are considered in line with the Cabinet reporting cycle	15 June 2017, 7 September 2017, 15 November 2017, 1 February 2018
Budget Consultation 2018/19	Corporate will begin the 2017/18 budget consultation process in September 2016 and finally will collate ,on behalf of the 5 other O&S committees, a formal 'scrutiny' response	A responsible effective and efficient organisation	Director of Finance and Procurement , Finance and Communications Portfolio	The Committee	Formal consultation on the draft budget TBA	1 February 2018

Corporate Overview and Scrutiny Committee 2017/18 updated November 2017

			Holder			
Capital Programme	To be fed into the budget consultation process	A responsible effective and efficient organisation	Director of Finance and Procurement , Finance and Communications Portfolio Holder	The Committee	Formal consultation to be part of the budget process	1 February 2018
Members' Facilities/Accommodation/Culture	To review member facilities and accommodation	A responsible effective and efficient organisation	Chief Operating Officer, Finance and Communications Portfolio Holder	The Chairman	Task and Finish group appointed 7 July 2016.	Final Report expected April 2018
Devolution	To receive an update on devolution plans in Cheshire	Cheshire East has a strong and resilient economy.	Chief Executive/Leader of the Council	The Committee	Update received on 6 April 2017. Now awaiting the final report of the cross member working	TBA
Digital Customer Services	To receive an update.	Cheshire East has a strong and resilient economy.	Chief Operating Officer Finance and Communications Portfolio	The Committee	Presentation to be provided on 15 June 2017.Further updates to be provided as the project develops	Ongoing

Corporate Overview and Scrutiny Committee 2017/18 updated November 2017

			Holder Holder			
ORACLE (Best4Business)	To consider a proposal to inform and guide the formal consultation on the proposal to replace Oracle, prior to Cabinet decision.	Cheshire East has a strong and resilient economy	Chief Operating Officer, Finance and Communications Portfolio Holder	Portfolio Holder	A joint working group with CWAC met on 27 June 2017 and formulated a draft joint response to the formal consultation. Periodic progress reports to be received in future.	Ongoing
New Home Bonus	To design a process for allocating New Homes Bonus	Our local communities are strong and supportive	Director of Finance and Procurement , Finance and Communications Portfolio Holder	Director of Finance and Procurement	Special meeting to be convened to undertake a spotlight review.	19 January 2018
Private Enforcement	To review the success of the procurement of a private company	Our local communities are strong and supportive	Portfolio Holder for Communities and Health.	Portfolio Holder	The contract has been re-let (Sept 17) for a further 12 months. Update to the Committee in 6 months.	5 April 2018
Fly-tipping-Neighbourhood Cohesion	To scrutinise the recommendations of the Task & Finish Group.	Our local communities are strong and supportive	Principal Manager – Partnerships & Communities. Task & Finish	Chair of Scrutiny Committee.	Transferred form Health Adult Social care and Communities	Update to be received on 1 February 2018

Corporate Overview and Scrutiny Committee 2017/18 updated November 2017

			Group.			
Low Risk Domestic Violence	To review the outcome of the scrutiny review	People live well and for longer	Director of Public Health Portfolio Holder for Communities and Health. .	Committee	Transferred from Health Adult Social care and Communities	TBA

Monitoring Items

Possible Future/ desirable items

Review the Council's working arrangements with partners and other third parties specifically in relation to value for money.



FORWARD PLAN FOR THE PERIOD ENDING 31ST MARCH 2018

This Plan sets out the key decisions which the Executive expects to take over the period indicated above. The Plan is rolled forward every month. A key decision is defined in the Council's Constitution as:

"an executive decision which is likely –

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising one or more wards or electoral divisions in the area of the local authority.

For the purpose of the above, savings or expenditure are "significant" if they are equal to or greater than £1M."

Reports relevant to key decisions, and any listed background documents, may be viewed at any of the Council's Offices/Information Centres 5 days before the decision is to be made. Copies of, or extracts from, these documents may be obtained on the payment of a reasonable fee from the following address:

Democratic Services Team
Cheshire East Council
c/o Westfields, Middlewich Road, Sandbach Cheshire CW11 1HZ
Telephone: 01270 686472

However, it is not possible to make available for viewing or to supply copies of reports or documents the publication of which is restricted due to confidentiality of the information contained.

A record of each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's Website, at Council Information Centres and at Council Offices.

This Forward Plan also provides notice that the Cabinet, or a Portfolio Holder, may decide to take a decision in private, that is, with the public and press excluded from the meeting. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, 28 clear days' notice must be given of any decision to be taken in private by the Cabinet or a Portfolio Holder, with provision for the public to make representations as to why the decision should be taken in public. In such cases, Members of the Council and the public may make representations in writing to the Democratic Services Team Manager using the contact details below. A further notice of intention to hold the meeting in private must then be published 5 clear days before the

meeting, setting out any representations received about why the meeting should be held in public, together with a response from the Leader and the Cabinet.

The list of decisions in this Forward Plan indicates whether a decision is to be taken in private, with the reason category for the decision being taken in private being drawn from the list overleaf:

1. Information relating to an individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including to authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal and professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

If you would like to make representations about any decision to be conducted in private at a meeting, please email:

Paul Mountford, Executive Democratic Services Officer
paul.mountford@cheshireeast.gov.uk

Such representations must be received at least 10 clear working days before the date of the Cabinet or Portfolio Holder meeting concerned.

Where it has not been possible to meet the 28 clear day rule for publication of notice of a key decision or intention to meet in private, the relevant notices will be published as soon as possible in accordance with the requirements of the Constitution.

The law and the Council's Constitution provide for urgent key decisions to be made. Any decision made in this way will be published in the same way.

Forward Plan

Key Decision and Private Non-Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
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Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-26 Sydney Road Replacement Bridge - Scheme Implementation	To update Cabinet on progress with the scheme and seek authority to: enter into an implementation agreement with Network Rail for the construction of the scheme; accept the newly-constructed bridge into Council ownership upon payment of an appropriate commuted sum by Network Rail and to enter into an asset transfer agreement, a two-party bridge agreement and any easement agreements with Network Rail as necessary; authorise officers to enter into discussions with land owners, utility companies, Network Rail and third parties in relation to acquiring the necessary land and acquiring granting rights to deliver the scheme; implement the required temporary road closure for the scheme; and confirm the funding strategy.	Cabinet	16 Jan 2018		Chris Hindle	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-32 Early Help Framework	To review, engage and co-produce a new more effective offer for the commissioning of early intervention and prevention services via a framework, and to authorise the officers to take all necessary actions to implement the proposal following the prescribed procurement process, including entering into a contract with suppliers.	Cabinet	16 Jan 2018		Nichola Glover-Edge	N/A
CE 17/18-14 Congleton Leisure Centre	To recommend to Cabinet the appointment of the preferred bidder for the redevelopment of Congleton Leisure Centre; to submit the awarded design to planning; and subject to this, to commence construction and the redevelopment of the facility.	Cabinet	6 Feb 2018		Mark Wheelton	Exempt - para 3

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-16 CERF Alternative Pension Scheme	To approve the appointment of an alternative pension scheme provider for the CERF group of companies; and to approve the closure of the LGPS to all new starters in the CERF group of companies from 1 st December 2017.	Cabinet	6 Feb 2018		Peter Bates, Chief Operating Officer	Fully exempt - paras 3, 4 & 5

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-23 Building an Investment Portfolio	<ol style="list-style-type: none"> 1. To authorise the Executive Director of Place to commission consultants to search for investment opportunities that fit within the criteria set out in the report. 2. To delegate to the Executive Director of Place in consultation with the Portfolio Holder for Regeneration and the Portfolio Holder for Finance and Communities and in consultation with the Director of Legal Services and the Director of Finance and Procurement: <ol style="list-style-type: none"> a. the decision to acquire; and b. the decision to establish management arrangements for the newly-acquired asset. 	Cabinet	6 Feb 2018		Andy Kehoe	Part exempt - paras 3 & 5

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-29 Education Travel Policy	To note the outcome of the consultation in respect of the revised suite of travel policies; and to agree that the revised travel policies be implemented with effect from 1 st September 2018.	Cabinet	6 Feb 2018		Jacky Forster	N/A
CE 17/18-33 Consultation Approval for the Cheshire East Admission Arrangements and Co-ordinated Scheme 2019-20	To approve the admission arrangements following consultation, which is statutorily required every 7 years.	Cabinet	6 Feb 2018		Gemma Hambrook	N/A
CE 17/18-35 Review of Council Wholly-Owned Companies and Alternative Service Delivery Vehicles	To consider proposals following a comprehensive review of the Council's wholly-owned companies and alternative service delivery vehicles.	Cabinet	6 Feb 2018		Chris Allman	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 16/17-47 Medium Term Financial Strategy 2018-21	To approve the Medium Term Financial Strategy for 2018-21, incorporating the Council's priorities, budget, policy proposals and capital programme.	Council	22 Feb 2018		Alex Thompson	N/A
CE 17/18-5 Cheshire East Council Housing Strategy 2018-2023	To consider and adopt the Cheshire East Council Housing Strategy.	Cabinet	13 Mar 2018		Karen Carsberg	N/A
CE 17/18-15 Implementation of the Homelessness Strategy 2018-2021	To approve and adopt the Homelessness Strategy, commit to the resources detailed within the Strategy for the lifetime of the Strategy, and authorise officers to deliver the actions contained within the Strategy.	Cabinet	13 Mar 2018		Lynn Glendenning	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-27 North West Crewe Package - Procurement Strategy	To authorise the Executive Director Place, in consultation with the Portfolio Holder for Environment, to approve the preferred procurement strategy for North West Crewe and to authorise the officers to take the necessary actions to commence the procurement process.	Cabinet	13 Mar 2018		Chris Hindle	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-28 Available Walking Routes Phase 2A	<ul style="list-style-type: none"> To confirm that the route between Mobberley and Knutsford Academy and Knutsford Academy, The Studio is deemed an 'available' walking route. Therefore free home to school transport will be withdrawn for current and new pupils living in Mobberley within 3 miles of the Academy, effective from 1 September 2018. To acknowledge the feedback from the public engagement and agree that the proposed withdrawal of transport shall be amended to address some of the concerns raised. To agree that a subsidy of £192 per annum be paid to all affected families for the remainder of their child's attendance at their respective schools. 	Cabinet	13 Mar 2018		Jacky Forster	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-30 Cemeteries Strategy	That Cabinet be asked to consider the draft Cheshire East Cemeteries Strategy and approve it for consultation; and to agree that, subject to consideration of the outcome of the consultation, the Strategy be adopted as Council policy by delegated officer decision.	Cabinet	13 Mar 2018		Ralph Kemp	N/A
CE 17/18-31 Recycling Bank Review	To seek authority for officers to implement the Council's recycling bank strategy.	Cabinet	13 Mar 2018		Ralph Kemp	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-36 North West Crewe Package - Land Assembly and Compulsory Purchase Order Strategy	To authorise the Executive Director of Place, in consultation with the Portfolio Holder, to proceed with the land assembly strategy required to deliver the North West Crewe scheme. The North West Crewe Package forms an important part of the Council's vision and strategy for sustainable economic growth as set out in the Local Plan and unlocks a number of housing and employment sites by improving traffic movements and transport links in northern Crewe.	Cabinet	13 Mar 2018		Chris Hindle	N/A
CE 17/18-34 Cheshire East Common Allocations Policy Review	To consider the adoption of a revised Cheshire East Common Allocations Policy following consultation; and to authorise officers in consultation with the Portfolio Holder to make any minor amendments as directed by changes in legislation or further consultation on the policy.	Cabinet	12 Jun 2018		Karen Carsberg	N/A

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